

Dear Colleagues,

Academic Support Services remains committed to supporting our faculty and students during this temporary suspension of face-to-face classes. Below is our plan for the next several weeks:

Accessibility Support for Online Instruction

- Making lectures accessible to all students is essential, regardless of whether the course is face-to-face or online. I am available if you have questions or would like assistance transitioning course content to an accessible, online format.
- Please keep in mind that transcripts and closed captioning can be auto generated by recording lectures through Zoom or uploading videos to Stream.
- I can also assist you with closed captioning for video content that we do not own (ex: YouTube videos).

Testing

- With the temporary suspension of all face-to-face classes, the ASC has cancelled all testing appointments through Friday, March 27th. Stephanie Cugini has already reached out to both faculty and students to cancel testing appointments that were scheduled during this timeframe.
- Extended time for exams can be made available through ECN. Please consult with me, Jennifer Loudiana, or Mary Beth Messner if you have questions regarding this process.
- The Academic Support Center will remain open and is here to support you with any face-to-face testing needs. We will also be available to students who require a proctor/scribe for exams.
- Any student or faculty member who needs to arrange an on-campus exam with accommodations should contact Stephanie Cugini directly (scugini@walsh.edu).

Tutoring

- All face-to-face peer tutoring office hours in the Academic Support Center will be suspended through March 27th.
- Tutors who are willing to meet with students on a by-arrangement basis will be welcome to do so. We will provide a list of all available subjects/tutors and contact information to all students within the next several business days.
- We have invited our staff of tutors to participate in a training for online tutoring. Matt McLain will be conducting trainings in TNSC 108 at 2 PM on 3/13 and 3/16 so that we can bring interested tutors up to speed with best practices for synchronous, online tutoring. All Walsh students will then receive information and instructions for how to sign up for online, remote tutoring.

Please let us know if you have any questions regarding these interim measures. Please continue to refer students who are struggling our way, and please also let us know if there is anything else we can do to support you!

Sincerely,
Meredith

Meredith Sodik

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